



add signatory (*ies*) to a preschool petty cash account

Member Details

Member Number

Account Name

Preschool Contact Details If you have changed any address or contact details, please contact one of our friendly Member Service Consultants on **1300 654 822**.

Email Address

Telephone Mobile Home Work

Change of signatory authorisation

I / We declare that Victoria Teachers Credit Union may act upon this authority until it has received my / our written instructions to the contrary or notice in writing of my / our death from a person entitled to give such notice.

I / We acknowledge that all actions taken by the authorised signatory(*ies*) are taken on my / our behalf. I agree to indemnify the Credit Union against all claims arising out of the operation of the account(s) by my / our authorised signatory(*ies*) provided the Credit Union has acted within the terms of my / our authority.

I / We acknowledge that the new signatory(*ies*) are authorised to operate in addition to any existing signatory(*ies*).

Victoria Teachers Credit Union requires a copy of the Preschool committee minutes stating:

- The name of who is authorised to have an ATM card in their name and the daily withdrawal limit of \$50.00 or \$100.00.

Signature Signature

Date / / Date / /

Details of New Signatory
Signatory 1

Mr / Mrs / Miss / Ms Date of Birth / /

Surname

Full Given Names

Residential Address

Postal Address

Email Address

Telephone Mobile

Home Work

Are you a permanent resident of Australia? Yes No

If no, please state your country of citizenship

Existing Credit Union Member Number
(if applicable)

Details of New Signatory
Signatory 2

Mr / Mrs / Miss / Ms Date of Birth / /

Surname

Full Given Names

Residential Address

Postal Address

Email Address

Telephone Mobile

Home Work

Are you a permanent resident of Australia? Yes No

If no, please state your country of citizenship

Existing Credit Union Member Number
(if applicable)

Politically Exposed Person
Politically Exposed Persons may be defined as: individuals who are or have been entrusted with prominent public functions in a foreign country, for example Heads of State or of government, senior politicians, senior government, judicial or military officials, senior executives of state owned corporations, important political party officials.

With regard to the above definition, do you believe yourself, a member of your immediate family or a close associate, to be a Politically Exposed Person?

Signatory 1 Yes No **Signatory 2** Yes No

New Signatory(ies) to Sign Below

I / We declare the details on this form to be true, and apply for this product / service in accordance with all Terms & Conditions (and any amendments or additions made to them) as detailed in the Terms and Conditions.

By signing below you agree to be bound by the Declaration outlined below. Please ensure you have read and understood the Declaration before signing.

Signature

Signature

Date

 /

Date

 /

Refer to the Terms and Conditions available at our branches, on our website www.victeach.com.au or by contacting us on **1300 654 822**. These documents should be considered before acquiring a product.

Proving your Identity Form

- Each account holder and signatory to the account must be certified using this form, unless they have been identified through an existing Credit Union account. This form must be signed and completed by an acceptable Certifier and returned along with certified copies of identification documents.

Your Privacy

The information you provide in this form is used primarily to process this application. If you do not provide the information requested, we may not be able to process your application / request.

Our Use of Your Personal Information

We may use this information for some secondary purposes including:

- Managing the provision of services and enforcing our rights in connection with such services.
- Marketing the services of Victoria Teachers Credit Union, including banking, financial planning and insurance services.
- Marketing any services which we provide with any of our commercial affiliates; and
- Developing an understanding of the products and services you may be interested in receiving from us or our subsidiaries.

Our Disclosure of Your Personal Information

We may disclose your personal information in the following circumstances:

- To our contractors and services providers (such as a mail house or commercial agent).
- To our subsidiaries.
- To an insurer who provides insurance to you or to us in respect of risks relating to you.
- Where we are otherwise permitted by law; and
- We do not sell, rent or lease any information about you to a third party, including e-mail listing marketing or market research companies.

Your information will be handled strictly in accordance with our Privacy Policy available at our website www.victeach.com.au and at branches on request. You may request access to the information we hold about you.

We will comply with the National Privacy Principles set out in the Privacy Act 1988 (Commonwealth).

If you provide information about any other person, such as a relative or referee, you agree to tell them:

- That you are providing this information to us.
- Of our contact details on this form.
- The reason you are providing their information.
- If they are a referee, the fact that we may not approve your application without the information; and
- The fact that the information may be disclosed as set out in this form.

We may use the information we have collected from you to verify your identity through the use of third party electronic data service providers.

By signing this application (including where you sign as signatory) you consent to the collection, use, disclosure and verification of your information as detailed above.

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